

**Cariboo Ski Touring Club
Minutes December 14, 2009**

In Attendance: Ron Watteyne, Marilyn van Leusden, Jim Crellin, Brian Black, Peter van Leusden, Bruce Self, Marie Skinner, Holly Nelson, Celine Giesbrecht, Andrew Roberts, Paul Mednis

Absent with Regrets: Rita Rief, Greg Strebel, Sunshine Borsato, Bonnie Chlebek, Don Cunningham and Chris Elden

Adoption of Minutes:	M	Marie	2nd	Ron
Adopt agenda:	M	Peter	2nd	Andrew
Treasurers Report:	M	Ron	2nd	Bruce

Correspondence

1. Letter from Desi Cheverie, Recreation Officer, Recreation Sites and Trail Section, Quesnel Central Cariboo District, Ministry of Tourism, Culture and the Arts dated November 25, 2009. Letter grants CSTC the right to use the area within the Provincial forest, Hallis Lake Ski Trails (REC 2752) for Special Events for the 2009/10 Season.
Action Item: Check insurance policy & forward to Ministry. Marilyn will send CCBC Insurance policy and Ron will send a copy of the insurance certificate to be forwarded to Desi, along with an explanation that it costs \$25.00 each time we get the form done and that we have already done 3 this year.
CSTC needs copy of letter on site, and to be aware of the site inspection after a “Special event” occurs at Hallis.
Action Item: Marilyn will put a copy on the cork board just inside the door of the lodge.
2. Letter from Mark Ferrari, Team Manager, Monitoring and Payments, British Columbia Region, Western Economic Diversification Canada (WEDI) dated December 7, 2009. Letter informs CSTC that the Ministry has granted an Amendment to our agreement, extending our Completion date from November 30, 2009 to December 31, 2009 and our Final Client Reporting Date from December 31, 2009 to January 31, 2010.
3. Letter from Dennis Callaghan, Chief Financial Officer, Northern Development Initiative Trust (NDIT) dated December 1, 2009.
Letter requests completed report for Project # 1084-40 be completed along with a comprehensive annual report for the project if possible.
Action Item: Brian will submit a report on form by December 31, 2009
4. Pamphlets advertising races in BC have been received and will be placed in the box on the outside of the lodge for members to access.
 - i. Masters World Cup 2011 Sovereign Lake March 3-11, 2011
 - ii. Nipika/Toby Creek Nordic Loppet January 23 & 24, 2010
 - iii. Canadian Birkebeiner Edmonton Feb 12 & 13, 2010
 - iv. Reino Keski-Salmi Loppet Larch Hills Salmon Arm January 16, 2010
 - v. Telemark Kelowna Apple Loppet West Kelowna January 31, 2010
 - vi. Kal-West Interior Loppet Series 2010
5. Ski Trax Magazine Annual 2009
6. Letter from Alex Coffey, President of Quesnel Community Foundation dated November 12, 2009. Includes a copy of QCF’s 2009 Report to the Community and a Non-profit handbook. The Foundations’ 2010 Grant Application materials are now available.

7. Letter received from Desi Cheverie, Recreation Officer, Ministry of Tourism, Culture and the Arts dated October 07, 2008 that was written to Mrs. Sheffield, at Integrated Land Management Branch, regarding referral request for the application for a Birch Sap Harvesting on Land File # 5407401.
Brian responded by email on December 09, 2009 with the following, "The Cariboo Ski Touring Club in general supports the proposal to harvest birch syrup within the area of the Hallis Lake Community Pasture. The club does have serious concerns that are unchanged from those stated in our letter of July 7, 2008 which (was) attached (to the Email).
8. CRD: Shop Extension failed inspection. (constructed by Blackwater Paddlers)
Action Item: Blackwater Paddlers (Ron) will follow up with this issue.

Committee Reports

1. Jackrabbit – Celine
Jackrabbit sessions started on Saturday, December 12, 2009. Celine gave a copy of the Jackrabbit schedule. Celine has arranged with Katimavik to help with the Jackrabbit Xmas party, Fun Races on January 30th and the Elementary School Races on February 13th, 2010
Action Item: Marie will contact Katimavik, Fannie Dulude at 250-991-0187 to request assistance with the Pancake Breakfast and the Hallis Lake Loppet.
Action Item: Celine will contact Don regarding registration of Jackrabbit participants with CCBC.
2. Nordics / biathlon – Jim/Peter
CSTC Biathlon athletes are not participating this weekend in Rossland, for The Biathlon BC Cup Races # 1 & 2.
Training is going well, with this season, having the largest group of participants.
This Saturday after training session, Biathlon will be having a "Pizza party".
Jim has registered Cariboo Ski Touring Club with Biathlon BC and forwarded payment.
3. Membership – Don
As of December 15th, 2009, we have 332 members in good standing.
Marie reported that the selling of CSTC memberships at Rocky Peak at the end of November, doubled our membership. Thanks to those that volunteered selling memberships.
4. Equipment / lighted track – Brian
Brian reported that both twin tracks are running well. The Pisten Bully is also running well but has a tire that is disintegrating and a malfunctioning tach.
5. Loppet – Marie
Marie has asked CCBC and the 100 Mile Nordics that if 100 Mile House is no longer going to hold the Cariboo Marathon that CSTC intends to use the date and name.
Hallis Lake Loppet forms have been printed and are being distributed for the event being held on January 23rd, 2010. Entry forms are available on CSTC website.
Action Item: Marie and Elaine are recruiting volunteers. Marie will discuss with Celine Jackrabbit participation.
Action Item: Brian will contact CCBC informing them of the new Executive and promoting the request for the date and name of the Cariboo Marathon.

6. Backcountry – Bruce
Discussion occurred about the fallen trees on the Yellowhawk trail.
Action Item: Bruce will check if any further clearing has been done.
Bruce stated that Brenda, at Rocky Peak, is arranging an avalanche course for women possibly on January 23rd & 24th. Bruce shared that this is a busy weekend with the Loppet being held on January 23rd.
Action Item: Ron will check into arranging an avalanche course as requests have been received.
Bruce is going to fix the hole in the floor of the porch at Waverly on the 25th.
Magnus Vinje will be cabin captain for Waverly cabin.
Jason, from the Wells Club, has offered CSTC the loan of trail clearing equipment if required.
7. Social – Holly & Bonny
CSTC has had two socials already this season. Both were enjoyable and well attended.
Action Item: Holly will organize by email the Pancake Breakfast, scheduled for January 10th, 2010. Committee needs to contact Rocky Peak for equipment loans and request CSTC Members for spare equipment for the event. The committee also needs to set up ski lessons and tours.
8. 10 Mile Lake Committee –Peter/Paul
Paul has set tracks on the South loop in Ten Mile Lake Park and on the Lake.
Action Item: Paul will contact Herb to co-ordinate track setting and use of the two snowmobiles.
Action Item: Peter will contact Bruce to tamper proof the lock for the deposit box at Ten Mile Lake Provincial Park.
9. Lodge – Andrew Roberts
Action Item: Andrew will contact Dougal to see if the Lodge can be open on weekends and during the holiday season and the fire lit. Ron will meet with Andrew and Dougal to create a schedule for Lodge openings. The schedule will be posted at the Lodge and on the website.
Action Item: Andrew will contact Dougal regarding the fellow who is a camp cook and is interested in running a concession at the Lodge. CSTC will evaluate the need for a subsidy.
10. Newsletter- Greg
No report
11. Project – Brian
WED & NDIT project is almost complete.
The reports and financial statements take a lot of time to complete. Rita's excellent work has ensured that CSTS receive the funds promptly. All of the project work will be completed within the next week.
12. Advertising – Ron
DVD's are for sale for \$10.00 at Rocky Peak or from Ron.
CSTC has a copy that Executive members can borrow to preview.
A DVD will be taken to Shaw Cable for broadcasting.

Old Business

1. Lodge Rental Rates

Motion: Lodge Rental rates: For an evening rental it will be \$200.00 for non-members and \$150.00 for members. \$25.00 for use of lights for skiing.

Peter moved. Marie seconded. Motion carried.

Clean up after a rental (floors and washrooms) will cost CSTC \$15.00/hour, total cost \$30 to \$40 per rental. Any excess clean up will be considered as a claim against the damage deposit.

Action Item: Request that Ron or Sunshine forward by email to the Executive the current contract and lease agreement to review and ensure the specifics of the clean-up required by renters.

Celine will clean the outhouses and replenish toilet paper after Jackrabbit on Saturdays.

A plan for clean-up of the washrooms is required for them to be open for use for any event.

2. Winter Carnival

Sunshine and Chris will co-ordinate this event for CSTC, to be held February 6th, 2010.

Sunshine met with Nancy Lilienweiss and created a map and game plan for CSTC participation.

Al Schutz will track set for classic and skating and Brian will help get the equipment to the site at West Fraser Timber Park.

The organizers need to contact Rocky Peak for equipment loan, as well as CSTC members, by newsletter.

The club pop-up tent is available for set-up and viewing of the Club DVD.

3. Murray Cabin Stove

Motion: CSTC purchase a new two burner stove and two used 20lb tanks with new valves and associated equipment. If the opportunity arises to fly in tanks, then purchase up to two 100 lb tanks and associated equipment.

Marie moved. Peter seconded. Motion carried.

Motion: CSTC remove and dispose of the kerosene heaters from Murray and Waverly cabins.

Bruce moved. Peter seconded. Motion carried.

4. Division of Labour: Marie

Action Item: Marie will add suggestions to outline of "Division of Labour" and send by email to the Executive for further feedback.

Marie suggests a handbook for each director and Executive position be created.

5. HMC Services : Peter

Two platters (for night and day shift) will be delivered to HMC Services on Tuesday, December 15th by Peter.

50 cookies per platter have been supplied by Quesnel Bakery. Cost is \$12 per platter.

6. Signs

John Redburn and Bob Skinner are working on the signage for Hallis Lake Trails.

See attached email in file dated Dec 10th, 2009 by John.

Bruce request insets for metal signs that are a larger scale for the core area.

New Business

1. Video Production status

See info under Committee Reports: Advertising

2. Home for Christmas Pass
Motion: CSTC sell a "Home for Christmas Pass" that costs \$15.00. The pass is valid for skiing at any time between December 18, 2009 and January 10, 2010.
Brian moved. Peter seconded. Motion carried
Action Item: Ron will take passes to Rocky Peak to be sold and make a poster advertising the passes. Ron will send the poster to Greg for the Newsletter and Herb to post on the website.

3. Katimavik
Action Item: Marie will contact Fannie Dulude, Phone # 250-991-0187, of Katimavik regarding Katimavik volunteers skiing for free on days that they volunteer at CSTC events.
Marie will contact Pat Marsh at Correlieu to inquire if Katimavik volunteers can borrow Correlieu's cross country equipment. (Update since the meeting: Pat will loan equipment over weekends to Marie for Katimavik volunteers and will mail a cheque from Correlieu for a family membership so Correlieu students can ski at Hallis.)

4. Record Keeping: Letters & Emails
Action Item: CSTC Directors and members of the Executive are requested to copy any emails or letters to Marilyn with a copy to Brian, that are written on behalf of the Cariboo Ski Touring Club. Marilyn will keep a central filing system as part of the Club's record keeping.

5. Membership Lists
Action Item: Don, Greg and Marilyn are requested to keep working on creating an accurate and complete membership list.

6. Meeting with Desi
Brian had a successful meeting with Desi Cheverie, Recreation Officer, Recreation Sites and Trail Section, Quesnel Central Cariboo District, Ministry of Tourism, Culture on December 7, 2009.
Brian gave a summary of the meeting; minutes are filed in the Secretary's binder.
Action Item: Chris Elden will follow up with WF in regards to the availability of FIA money for trail maintenance for this season

7. Membership campaign
Action Item: Marie will create a message for members that are in arrears to encourage purchasing of memberships. Note that last years members who have not yet paid this year's dues remain as members until they are in arrears for 12 months and are still members. Marie will contact Evi and Peggy for a phone call-out and Greg for an email message for those in arrears.

8. Season Gift for John and Brenda at Rocky Peak
Motion: CSTC purchase a \$75.00 gift certificate from Season's Restaurant as a Thank you for John and Brenda.
Ron moved. Bruce seconded. Motion carried
Action Item: Peter will take care of delivering the gift certificate.

9. Hospital Social
Holly discussed the logistics of the Hospital having a ski social at the Lodge. Cost would be an evening rental plus the cost of the lights.
Gear would need to be borrowed from Rocky Peak.

10. Lorenz Gradnitzer Memorial Gift

Action Item: Ron will investigate the cost of a bench and a plaque that will be located on the deck of the Hallis Lake Lodge as a token of CSTC appreciation for Lorenz's contributions to the Club.

CSTC members that would like to make a donation can give to a charity as requested by Mary.

Next Meeting: Tuesday, January 12th, 2010 at 7:30 pm at QCEDC office (339A Reid Street)

Meeting adjourned at 9:50 pm

Goody Schedule for January is Don Cunningham